

THE GAMBIA STANDARDS BUREAU (TGSB)

130 Kairaba Avenue, Tel: 4494512/13/14

JOB PROFILE

Position: CADET METROLOGIST

Number required: 1

Reporting line: Director of Standardization Division

Main Responsibilities:

- Stationed at the National Metrology Laboratory at Abuko, the incumbent will be responsible for the storage and maintenance of National Primary Standards of measurements;
- Application of procedures and documentation to assure traceability to International Standards;
- Provide calibration services to clients such as Manufacturing and other Industrial Sector Enterprises including SMEs, Laboratories, and Research institutions;
- Implementation and maintenance of ISO/IEC 17025 standard;
- Maintenance of Health and Safety Procedures at the Lab.;
- Participate in standards and technical regulations working groups/committees.

Education, Work Experience and Competencies:

- Bachelors Degree in Physics, Engineering or other related fields;
- Working knowledge of Electrical and Mechanical Systems;
- Ability to pay attention to detail and good record-keeping skills
- Good analytical and organizational skills and be results-oriented;
- Ability and willingness to undertake field work.
- Good planning, organizational and time-management skills;
- Good interpersonal relations and communication skills;
- Excellent IT skills;
- Good report-writing and presentation skills;
- Any other duties that may be assigned by the Supervisor and DG.

Submission of Applications

Application dossiers (Application letter, CV, copies of relevant certificates) should be in sealed envelope clearly marked with the position applied for and delivered to the following address (in the case of hard copies). Electronic applications should be sent to sdrammeh@tgsb.gm / mnjie@tgsb.gm.

Director General
The Gambia Standards Bureau
130 Kairaba Avenue

Deadline for receipt of applications: **TUESDAY, 4 DECEMBER 2018 AT 1600 HRS.**

NB: We thank all who submit applications. However, we are unable to acknowledge or advise the outcome of our evaluations to all applicants and therefore only shortlisted ones will be contacted.