



## VACANCY ANNOUNCEMENT

Do you have a passion for Standards and Quality promotion? Here is a unique opportunity to join an exciting team to define, lead and coordinate the National Quality Infrastructure!

**Position: CADET TESTING AND INSPECTION OFFICER**    Number required: 2

**Reporting Line: Director of Conformity Assessment Division**

### **Main Responsibilities:**

- Conduct sampling, testing and inspection services of the Bureau for customers;
- Assessment of Laboratory competencies and capacity to test required parameters;
- Manage, organize and process testing and inspection requests;
- Maintenance of sample integrity and custody;
- Prepare testing and inspection reports and ensure timely delivery to customers;
- Participate actively in the work of relevant Technical Committees;
- Advise on procurement of relevant sampling, testing inspection kits and their upkeep;
- Preparation and application of Testing and Inspection SOPs;
- Participate actively in the marketing and outreach activities of the Bureau;
- Interface with Testing facilities and Inspection Units/Services;
- Ensure that relevant Health and Safety requirements are adhered to at all times;
- Implementing and maintaining ISO/IEC 17025 and ISO/IEC 17020
- Carry out any other related assignments from immediate Supervisor and DG.

### **Education, Work Experience and Competencies:**

- Minimum BSc in any discipline in the Physical/Natural Sciences or any related area from a recognized university;
- Must have theoretical and practical knowledge of sampling and testing procedures;
- Work experience in a Laboratory
- The ability to work in a highly disciplined manner in a laboratory;
- Knowledge of ISO 9001 and ISO/IEC 17025;
- Good planning, organizational and time-management skills;
- Good interpersonal relations and communication skills;
- Good report-writing and presentation skills;
- Competency in Microsoft Office Suite.

**Remuneration:** Attractive and highly competitive with good prospects for professional and career growth.

### **Submission of Applications**

Applicants should **submit a COVER LETTER, CV and COPIES OF CERTIFICATES in a SEALED ENVELOPE and clearly marked: APPLICATION FOR TESTING AND INSPECTION OFFICER** and addressed to the following:

Director General  
The Gambia Standards Bureau  
Kotu East

**Electronic applications should be sent to: [hr@tgsb.gm](mailto:hr@tgsb.gm)**

**Deadline for receipt of applications: MONDAY, 28 MARCH 2022 AT 1800 HRS.**

**Women are highly encouraged to apply.**

*NB: We thank all who submit applications. However, we are unable to acknowledge or advise the outcome of our evaluations to all applicants and therefore only shortlisted ones will be contacted.*